

Custom Queries Webinar - Basics

Step 1 - Choose the task

Frequency Distribution

Count how many...

- Mothers had late prenatal care
- Mothers are Hispanic
- Mothers by ages
- Are first-time mothers
- Live in certain zip codes
- Match other demographics

Participant Data

Show me people ...

- Who participated in home visiting
- And target child's age
- Where mother's date of birth is blank
- And their initial level of service
- In a volume year who terminated

Participant Activities

Show me who did what...

- Got screened for outcomes (depression, HFPI)
- Had medical visits for prenatal care or postpartum checkup
- Had a depression screen in a date range
- All children served in a date range

Participant Groups

Create a group and put everyone in it who...

- Were teens at screening
- Speak Spanish
- Live in a specific city/township/county

Step 1 will look at everyone in the data base unless you restrict your search in Step 2.

Where can I find the fields I'm looking for?

Query Category	Query Field
Participant current info	Name, contact info, medical info
Participant key stats [not a complete list of fields]	Static demographics (race, language, birth date, etc.) Service dates Age at... (screen, assessment, intake, cutoff...) Child's age at... Level of service Current FSW ... etc.
Participant summary stats	# prenatal care visits # home visits # medical visits Monthly contact logs Referrals
Target child	Fields from the birth record
Target child summary stats	# immunizations # medical visits # well child visits
Screen	Fields from Screening Form
Assessment	Fields from Assessment Form
Intake	Fields from Intake Form
Followup	Demographics from Baseline and Followup intervals
Target FOB Current Partner	Fields from Partner Form
Termination	Fields from Termination Form
Participant Activities	Opens fields for specific records: outcomes, medical visits, MCLs, HVs, referrals, all birth records, immunizations, well child, CPS

Sort your list (first column)

- Use arrows to move items up and down in the list
- Use the "X" button to delete an item

Step 2 - Restrict my search to...

- Currently active families
- Families who were active at any time between [date range]
- Events in a date range (e.g., screens, assessments)
- Activities that happened at any time between [date range] (e.g., medical visits, outcomes)

Currently active families	<p>Step 2 "wizard" - use "current" button</p> <ul style="list-style-type: none"> • This will automatically create the criteria "Service start date is not blank AND termination date is null"
Families active between	<p>Step 2 "wizard" - use "presumed active between" button and specify a date range.</p> <ul style="list-style-type: none"> • This will automatically create the criteria "Service start date is before or on [end date]" AND (termination date is null OR latest HV is after or on [start date]"
Events in a date range	<p>Select the event (screen, assessment, intake, etc.) and specify a date range (e.g., Screening - date of screen is between...)</p>
Activities that happened between	<ul style="list-style-type: none"> • When you choose "participant activities" in Step 1, the outcome you are looking at (medical visits, Edinburgh, etc.) will appear as a field in the "Select a Category" drop-down menu. • Select the outcome and specify a date range.