

## Custom Queries Webinar - Intermediate

Review the basics:

### Step 1 - Choose the task

- *Frequency Distribution*: Count how many...
- *Participant Data*: Show me people who...
- *Participant Activities*: Show me who did what...
- *Participant Groups*: Create a group and put everyone in it who...

### Step 2 - Restrict my search to...

- Anyone who was ever enrolled
- Currently active families
- Families who were active at any time between [date range]
- Events in a date range (e.g., screens, assessments)
- Activities that happened at any time between [date range] (e.g., medical visits, outcomes)

### More Step 2 actions:

- Specify two or more criteria
- Use the operators AND, OR, and parentheses
- Edit your criteria (e.g., modify the date range)

Use AND when both criteria must be true

Use OR when only one criteria must be true

Use parentheses to group criteria that need to be considered together as a filter

Thing1 **AND** (Thing2 **OR** Thing3)

Highlight criteria and use the **EDIT** button to modify a date range or other fields/values/operators

### Sample Queries

Prenatal care visits - 4 criteria (AND)

CPS reports after 12 months of participation - 2 criteria (AND)

Other Parent Outcome report results - 2 criteria (AND)

Postpartum care visits - 4 criteria (AND/OR) and parentheses

Age at screen for the year is less than 25 - 2 criteria (AND)

Make a group for multiparous mothers - 3 criteria (AND/OR) and parentheses

Mothers & children served in a date range - 3 criteria (AND), sorting

Currently active with no HVs in last 3 months - 3 criteria (AND)

